



THE ROCKFALL FOUNDATION 2025 ANNUAL ENVIRONMENTAL GRANT APPLICATION

Submission Deadline: Thursday, November 7, 2024 at noon

Instructions: Handwritten submissions will not be accepted. Applications must be emailed to grants@rockfallfoundation.org prior to the above deadline. **Before editing this form, it must be saved and accessed from a location on your PC.** If you're viewing it in your internet browser, you will lose changes. Locate the download button and after it's downloaded, select the "Open with system viewer" or "Edit with Adobe Acrobat" options to open the form in Adobe. Then File>Save As to save the document to your preferred location on your computer. Do not begin editing the file until you are certain you are working from the file on your computer's drive.

Project Title (limited to 65 characters including spaces): _____

Location: _____

Project Coordinator (include title): _____

Phone: _____ Email: _____

Applicant Organization: _____

Authorized Agent: (include title): _____

Address: _____ City, State, Zip: _____

Phone: _____ Website: _____ Email: _____

Co-Applicant Organization: _____

Authorized Agent (include title): _____

Address: _____ City, State, Zip: _____

Phone: _____ Website: _____ Email: _____

Request: Dollar Amount Requested: \$ _____ Total Project Cost: \$ _____

Synopsis: Describe the project and how it meets the purpose of the grant. The response is limited to no more than 3 sentences and 400 characters (including spaces).

Estimated Number of People to Be Served by the Project: _____ **Age Range of People to Be Served by the Project:** _____

Existing Project: Yes No If yes, has existing project previously been funded by Rockfall?: Yes No

Priorities Addressed: (Check any that directly apply.)

- Conservation Preservation Restoration Education

Geographic Area Served by Project: (Check any that directly apply.)

- CT River Corridor Long Island Sound Chester Clinton Cromwell
 Deep River Durham East Haddam East Hampton Essex
 Haddam Killingworth Lyme Middlefield Middletown
 Old Lyme Old Saybrook Portland Westbrook

Geographic Area Where Organization is located:

Organization Information:

Applicant:

Choose one: 501(c)3 Organization Government Entity School Other

Federal ID#: _____ Year Organized: _____

Date most recent IRS Form 990 was filed (Non-Profits). Year of Return: _____ Date Filed: _____

Total Operating Budget. Year Ending: _____ Budget: \$ _____

Please attach a one-page summary of the Organization's current budget and a copy of the first two pages of the Organization's most recently filed 990. For those not required to file a 990, attach a copy of the Profit & Loss and Balance Sheet for the most recently completed year as approved by Organization's board.

Briefly state the Applicant Organization's Mission. (Response limited to 400 characters with spaces.)

Briefly describe the Applicant Organization's background/history. (Response limited to 500 characters with spaces.)

Co-Applicant:

Choose one: 501(c)3 Organization Government Entity School Other

Federal ID#: _____ Year Organized: _____

Date most recent IRS Form 990 was filed. Year of Return: _____ Date Filed: _____

Total Operating Budget. Year Ending: _____ Budget: \$ _____

Please attach a one-page summary of the Organization's current budget and a copy of the first two pages of the Organization's most recently filed 990. For those not required to file a 990, attach a copy of the Profit & Loss and Balance Sheet for the most recently completed year as approved by Organization's Board.

Grant Program / Project Information (bulleted responses accepted):

1. State the program goals for this project. (Response limited to 1,000 characters with spaces.)

2. Describe the project activities including specifically the activities to meet the grant goals. These activities should tie to the goals listed in #1. (Response limited to 2,500 characters with spaces.)

3. Describe the measurable outcomes to be achieved by this project. (Response limited to 1,000 characters with spaces.)

4. Provide the project timeline. Be specific as to month(s)/year and activity, and as to project start and end dates. All projects must be completed within one year of the start date or by June 30, 2026, whichever is earlier. (Response limited to 1,000 characters with spaces.)

5. Describe the evaluation methods that will be used to determine whether the objectives of the project have been met. (Response limited to 750 characters with spaces.)

6. Describe how Rockfall's participation in this project will be recognized. (Response limited to 500 characters with spaces.)

7. Project Financial Information. Please complete the information below. The match requirement is based on the Rockfall Grant Request amount (**not on the total cost**). The match must be at least 25% of the grant request. **Only materials, in-kind professional services, or cash will be allowed as the match. Volunteer hours are not allowed.** The applicant's ability to use a Rockfall grant to leverage additional dollars will be looked on favorably.

Note: If the grant is awarded, funding **MUST** be applied to the items/activities described below. Substitutions are not permitted unless prior approval is obtained.

Program Expense Item Description	Rockfall Grant Request	Match (Materials, Cash and In-Kind)	Project Total
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
Project Totals			*

* This amount should match across and down.

For line items above that have matching funds, please identify (**FOR EACH**) whether the matching funds are in-kind professional services, materials, or cash. Please note the current status of the match (e.g. in hand; to be delivered; etc.)

Checklist of Required Attachments For Applicants:

- List of Board of Directors **(for non-profit only)**
- One-page summary of the Organization's current budget
- 990 Filing **(first two pages only - for non-profit only)**
- or
- Copy of the Profit & Loss and current Balance Sheet for the most recently completed fiscal year as approved by Organization's Board

Checklist of Required Attachments For Co-Applicants:

- List of Board of Directors **(for non-profit only)**
- One-page summary of the Co-Applicant's current budget
- 990 Filing **(first two pages only - for non-profit only)**
- or
- Copy of the Profit & Loss and current Balance Sheet for the most recently completed fiscal year as approved by Organization's Board.
- A letter of agreement from the Co-Applicant, stating that they agree to be equally responsible for compliance with all grant requirements.

Application submitted by:

(Signature) (Date)

Print Name: _____

(Typed signatures are acceptable.)

Organization's Authorized Agent:

(Signature) (Date)

Co-Applicant Organization's Authorized Agent:

(Signature) (Date)

Applications must be received at The Rockfall Foundation **on Thursday, November 7 at noon**. Applications must be submitted electronically to grants@rockfallfoundation.org. Applications received after the deadline will **not** be considered. If you have any questions please contact Pete Weiss at the above email address or at 860.347.0340.